ADMIRALTY FLEET ORDER

MARRIAGE ALLOWANCE FOR R.N. AND R.M. OFFICERS INCLUDING RETIRED, RESERVE, EMERGENCY LIST AND TEMPORARY OFFICERS

ADMIRALTY, S.W.1,
16th September, 1943.

The following Order having been approved by My Lords Commissioners of the Admiralty is hereby promulgated for information and guidance and necessary action.

By Command of their Lordships,

[Signature]

To all Commanders-in-Chief, Flag Officers, Senior Naval Officers, Captains and Commanding Officers of H.M. Ships and Vessels, Superintendents or Officers in Charge of H.M. Naval Establishments, and Admiralty Overseers concerned.

Note:—The scale of distribution is approximately half that shown in the Admiralty Fleet Order Volume, 1941, Instructions, paragraph 10.
4392.—Marriage Allowance for R.N. and R.M. Officers, including Retired, Reserve, Emergency List and Temporary Officers

 Introductory

The need must be widely felt for a consolidated Admiralty Fleet Order, setting out all the rules and rates now current for marriage allowance, in view of the many changes, largely due to war conditions, which have been introduced into the scheme promulgated in 1938.

2. Accordingly, this Order has been issued to supersede for the present emergency all previous Orders on the subject.

Definitions

3. Subject to paragraphs 19 and 20, the term "married officer" is used in this Order to denote:

(a) Any commissioned, subordinate or probationary officer, irrespective of age, not above the rank or equivalent rank of Captain, R.N., R.N.R. or R.N.V.R., but including Commodore Second Class, Brigadier, R.M., Colonel Commandant, R.M., Colonel 2nd Commandant, R.M., and Colonel, R.M., who has and is maintaining a wife.

(b) Any commissioned officer from warrant rank and warrant officer, irrespective of age, who has and is maintaining a wife.

(c) Widowers within the above ranks with children (as defined below) under the age of 16.

Note.—Provisions as to payment of children's allowance only to widowers with children over 16 at educational establishments, etc., are set out in paragraph 42.

4. The term "widowers" includes any officer whose marriage has been dissolved, annulled and any officer who is not living with his wife or maintaining her, provided he has a child, or children, for whose maintenance he continues to be responsible.

5. The term "children" applies in the singular or plural and relates to:

(i) children under the age of 16;

(ii) children over the age of 16 who are undergoing full-time instruction at an educational establishment or for a trade profession or vocation within the meaning of Section IID of the Income Tax Circular (A.F.O. 6462/42) or corresponding subsequent circulars; and

(iii) children over the age of 16 and below 21, who are mentally or physically infirm and incapable of earning their own living (see paragraph 10).

6. The term "marriage allowance" includes children's allowance.

A married commissioned officer to whom lodging allowance has been granted in lieu of the wife's rate of marriage allowance (Appendix I, Schedule B (1)) because it is to his advantage is considered as receiving marriage allowance.

Rules for Children's Allowance

7. Subject to the restrictions stated in paragraph 8 below, children's allowance may be allowed to an officer in respect of children:

(i) for whom income tax relief is granted to him; or

(ii) for whom income tax relief would have been granted to him if—

(a) the officer was not exempt from income tax and/or

(b) the child did not possess an income in its own right in excess of the current Inland Revenue limit, i.e. the fact that children may possess private incomes, whether earned or unearned, in their own right, is disregarded in assessing an officer's eligibility for Naval children's allowance.

8. (a) Notwithstanding that he may be obtaining income tax relief for them, children who do not form part of an officer's married household or did not form part of an officer's former married household will not qualify for children's allowance, except that children of the marriage born after an officer has separated from his wife and for whose maintenance the officer assumes responsibility will qualify for children's allowance.

(b) Payment of Naval children's allowance will not be made in respect of children who are not maintained by the officer; and the allowance will be restricted to the amount of maintenance where this is less than the children's allowance.

(c) Where a married officer in receipt of a pension for service in the R.N., R.M., Army or R.A.F., has been awarded an addition to pension for a child, the amount of such addition will be deducted from any children's allowance issuable in respect of the child.

(d) Where a pension has been awarded for a child in respect of its deceased father's services in the R.N., R.M., Army or R.A.F., the amount of the pension will be deducted from any children's allowance issuable in respect of the child.—See also paragraph 8 (e).

(e) In cases where step-children, etc., are eligible for a service pension and would be eligible for a contributory acts pension in respect of their deceased father if payment was not debarred by the issue of the service pension, and when the rate of children's allowance normally payable under the Naval Marriage Allowance Regulations added to the rate of contributory acts pension allowance exceeds the rate of service pension allowance, the excess will be paid from Naval funds as children's allowance.

9. Children's allowances start as from the date of birth and end on the date of becoming 16 or of leaving the educational establishment, etc., except as provided by paragraph 5 (iii).

10. The payment of children's allowance in respect of children in category (iii) of paragraph 5 above is subject to the following special conditions:

(a) Children's allowance may be continued at the discretion of the Admiralty, up to a maximum age of 21 for a child certified by a registered medical practitioner to be so physically or mentally infirm as to be incapable of contributing to his or her own support, provided that the incapacity arose before the age of 16.

(b) Payment of an allowance so continued will cease when the child becomes 21 or recovers sufficiently to be capable of contributing to his or her own support, whichever is earlier. Recovery of a child sufficient to render him or her capable of contributing to his or her own support, or attainment of the age of 21, is to be reported immediately to the paying authority concerned.

(c) Applications from officers, R.N. and R.M., for such children's allowance are to be sent to the Director of Navy Accounts (Branch 4).

(d) No allowance is to be credited to officers without prior Admiralty sanction.

(e) Continuation of any allowance will be approved annually with effect from the child's birthday. It is, therefore, essential for each officer concerned to arrange for a medical certificate to be forwarded annually to the Director of Navy Accounts, as indicated above, in the form prescribed, the date of such certificate to be as nearly as possible the birthday of the child.

General

11. Marriage allowance may be suspended if an officer neglects to discharge his family responsibilities, or restricted to the amount of maintenance where this is less than normal marriage allowance, e.g. where payments are being made under a Court Order.

If an officer ceases to live on normal domestic relations with his wife and contributes less than the amount of the relevant allowance or allowances to the family's upkeep, the fact must be reported at once, vide paragraph 53 of this order.

Note.—The attention of officers is drawn to the fact that as marriage allowance is not paid to their wives, but is credited to their pay accounts, it is essential for them to make arrangements for the provision of funds for their dependants either privately (e.g. through the medium of a bank account) or through the official allotment system.

12. The position as to the issue or cessation of payment of marriage allowance to officers whose families are resident in enemy or enemy-occupied territory or elsewhere outside the sterling area is laid down in A.F.Os. 1047/41, 1188/43 and 1310/43.
13. Marriage allowance is not payable in respect of an unmarried dependant living as a wife.

The attention of any officer concerned is drawn to the provisions of A.F.O. 304/41 (War Service Grants).

14. The rules laid down herein apply only to married officers who are in receipt of naval full pay, including Retired, Reserve, Emergency List and Temporary Officers, and not to officers on consolidated rates of pay except that (i) officers in receipt of a rate of pay equivalent to retired pay which is drawn in lieu of full pay receive marriage allowance at the rate appropriate to the rank in which they are serving, and (ii) retired flag officers serving as commodores of convoy in the rank of commodore 2nd class on consolidated salaries of £1,700 per annum receive marriage allowance at the rate appropriate to a commodore 2nd class.

15. Officers who on promotion continue to receive the pay of the lower rank, e.g. when they are not re-appointed, will not receive the rate of marriage allowance appertaining to the higher rank until they commence the full pay of that rank. Officers holding acting rank will receive the marriage allowance of that rank. Officers holding temporary rank will receive the marriage allowance of that rank only if they receive the full pay of the rank; exceptionally, Accountant Officers given temporary rank under K.R. and A.I., Article 304, will receive the marriage allowance of their temporary rank. Retired and Emergency List Officers re-employed in a lower rank than that held on the Retired or Emergency List will receive marriage allowance at the rate appropriate to the rank in which they are serving.

16. The payment of colonial and servant allowances is unaffected by the issue of marriage allowance.

17. Single quarters will not be allotted to a married officer who could otherwise reside with his family (even though he has opted out of the scheme under paragraph 47) unless:
   (a) his presence is required for Service reasons;
   (b) his appointment is temporary or he is away from his normal headquarters;
   (c) he desires to occupy single quarters which are available.

18. The scale for relative rank of Chaplains in Article 1478, K.R. & A.I., governs the grant to them of marriage allowance.

19. This scheme does not apply to:
   R.M. Police.
   Officers on T.124 Agreement or variants (A.F.O. 3924/39).
   Officers on Cable Ship Agreements.

20. Except as stated in A.F.O. 1105/39, the general provisions and requirements of this scheme apply to officers of the R.N. Shore Signal Service and R.N. Shore Wireless Service. Rates of marriage allowance and special regulations for payment, etc., for these officers are shown in A.F.Os. 1103/39, 5607/41, 5608/41 and 4481/42.

Rates of Marriage Allowance

21. Prior to 1st September, 1941, marriage allowance was paid at the rates shown in Appendix 1. These rates are referred to in the body of this Order as the "old rates". (Abbreviated M.A. (O))

22. As from the 1st September, 1941, new rates of marriage allowances were introduced for the duration of the present emergency. The allowance for the first child of officers up to and including the rank and relative rank of Lieutenant, R.N., and Captain, R.M., was increased by 1s. per day from 1st October, 1942. These rates are shown in Appendix 2, and are referred to in the body of this Order as the "revised rates". (M.A. (R))

23. Officers, both married and single, who became officers before 1st January, 1942, and who have not elected to receive the revised rates of marriage allowance receive the old rates of marriage allowance as laid down in Appendix 1.

24. Officers, both married and single, who became officers before 1st January, 1942, and who have elected to receive the revised rates of marriage allowance receive the old rates of marriage allowance as laid down in Appendix 1.

25. The revised rates of marriage allowance apply automatically to all persons (including officers promoted from the lower deck) who became officers on or after 1st January, 1942.

Regulations for Payment of Marriage Allowance

Married Officers Afloat

26. Married officers afloat receive allowances as laid down in Schedules A, except that a married officer who before his appointment afloat was in receipt of the revised rate of 5a. a day marriage allowance (Schedule B of Appendix 2) may take advantage of the rule laid down in paragraph 34.

27. (a) A married officer appointed to a ship who at any time has to be accommodated ashore, whether at home or abroad, will, provided it is clear from the outset that the period of disembarkation is not likely to exceed 3 months, receive allowances in accordance with Schedule A and will receive either subsistence allowance or lodging and provision allowances if quarters and service messing are not available, as may be appropriate under standing regulations.

(b) If the period of disembarkation is likely to exceed 3 months, such officers will be treated as resident on shore and are to be dealt with under paragraphs 28 to 34, as appropriate.

(c) Any border-line cases which cannot be satisfactorily resolved under the general rules outlined in clauses (a) and (b) of this paragraph are to be reported to the Admiralty for decision.

Married Officers on Shore at Home (including those standing by ships building)

28. (a) Married officers other than those indicated in paragraphs 31 and 33 (a) when appointed for service on shore at home at the place where their wives (or, in the case of widowers with children under 16, their children) are residing, if not provided with quarters (see paragraph 17) receive allowances as laid down in Schedules B together with provision allowance (if not victualled) but no lodging allowance even though an officer maintains a home or accommodation elsewhere.

Note.—Except as provided in paragraphs 33 (b) and 34, Schedule B rates are not payable concurrently with lodging allowance but only Schedule A rates.

(b) When the wife is temporarily absent from the place of appointment for a period not exceeding 3 weeks, or is in hospital, the officer will not be entitled to claim lodging allowance in addition to marriage allowance.

29. (a) Married officers appointed for service on shore at home at places where their wives (or, in the case of widowers with children under 16, their children) are not residing, receive allowances as laid down in Schedules A. If they cannot be provided with quarters (in billets or otherwise) they will receive lodging allowance on the usual scale, together with provision allowance (if not victualled).

Note.—The continued residence elsewhere of the wife of an officer in receipt of lodging allowance under this paragraph will not be regarded as broken by a visit of the wife to the husband for a period not exceeding 3 weeks, unless such visits are so frequent as to constitute substantial residence with him.

(b) Married officers who wish to claim lodging allowance under (a) of this paragraph should forward application to the appropriate Accountant Officer or Paying Authority in the form shown below.

Single officers who, at the time of marriage are in receipt of lodging allowance, are to report the facts, and make a fresh application for lodging allowance in the form shown below, if the conditions of (a) of this paragraph are satisfied:

(i) With reference to A.F.O. 4392/43, I claim payment of lodging allowance in addition to marriage allowance under the terms of paragraph 29.

(ii) I am not provided with official quarters (billets or otherwise).

(iii) I am in receipt of marriage allowance for wife and ......... child(ren).

(iv) (a) I certify that I am resident at .........

(b) I certify that my wife is resident at .........

(v) I undertake to report any changes in the above circumstances immediately they arise.
30. Married officers in shore appointments at home and provided with official quarters where their families reside are not eligible for marriage allowance or for children’s allowances, but a “special allowance” will be payable to officers of certain ranks as indicated in Schedules C. Exceptionally, however, those married officers in shore appointments at home and provided with official quarters where their families reside who on 31st December, 1941, were in receipt of children’s allowances will continue to be paid the allowances at the old rates (which will remain subject to income tax) until they receive an effective appointment in which married quarters are not provided, but will not receive the “special allowance” in addition.

31. Married officers employed on shore at home when for service reasons they cannot live with their families although resident in the same place, will receive allowances in accordance with Schedules A and will also receive lodging allowance and provision allowance if quarters and service messing are not available.

32. Married officers employed on shore at home who are provided with married quarters but do not bring their wives to those quarters will receive marriage allowance under Appendices 1 or 2, Schedule A.

The note to paragraph 29 (a) applies.

33. (a) The following married officers on shore at home will receive allowances in accordance with Schedules A (or the “special allowance” in Schedules C, if applicable, if the wife remains accommodated in official quarters) and will also receive lodging allowance and provision allowance if quarters and service messing are not available:

(i) Officers on courses ...
(ii) Officers in temporary appointments ...
(iii) Officers whose place of duty is temporarily changed.

(b) No change, however, is to be made in the rate of marriage allowance under Appendix 1, Schedule B (2), or Appendix 2, Schedule B, in issue to officers who are temporarily absent for Service reasons from their normal place of duty and residence for a period not exceeding 14 days.

Notes:—(i) If it appears that the length of the appointment which was originally expected to last less than three months is in fact likely to exceed that period, the matter should be reported and no payment of lodging allowance made beyond three months without Admiralty approval.

(ii) The fact that an appointment originally expected to last for more than three months may be terminated within that period does not entitle an officer to payment of lodging allowance as for a temporary appointment.

34. (a) Where the 5s. a day rate of marriage allowance (Schedule B of Appendix 2) is in issue, and the officer either through receiving a fresh appointment or through being required, for service reasons, to enter official accommodation to which he does not bring his wife, or through otherwise changing his place of residence for service reasons, becomes entitled instead to the 4s. a day rate of marriage allowance (Schedule A of Appendix 2), the reduction to the latter rate will be deferred for a limited period in order to provide his family the opportunity of securing less expensive accommodation. In such cases, and subject to any deduction under paragraph (b) below, the 5s. rate (but not the “special allowance”) under Schedule B of Appendix 2 may be continued to the officer from the date when he normally ceased to draw the 5s. rate until (a) the day on which his wife relinquishes the accommodation which she occupied with him, or (b), until the expiry of 91 days, whichever is earlier.

Notes.—Cases of temporary absence for service reasons not exceeding 14 days are covered by paragraph 33 (b).

(b) The allowance will not be payable in respect of any period during the above 91 days (maximum) in which the officer is on leave between appointments, or in non-effective appointments, including appointments to full pay sick leave.

(c) An officer in receipt of lodging allowance in his fresh appointment may receive the 5s. rate of marriage allowance under this paragraph notwithstanding the sentence in brackets under Schedule B of Appendix 2.
with children under 16, his children) will throughout his appointment receive marriage allowance in accordance with Schedules A and will also receive lodging allowance and provision allowance if quarters (single or otherwise) and service messing are not available.

Note.—The provisions of paragraph 17 do not apply to married officers who elect to be dealt with under this paragraph.

37. Where advantage of free or assisted passage is taken the following rules will apply. Until embarkation of the family he will receive marriage allowance as laid down in Schedules A, in addition to any allowances to which he himself is entitled. During the period of passage of the family, outward or homeward, he will, if of appropriate rank, receive the "special allowance" as laid down in Schedules C. Lodging allowance, if service quarters are not provided, will be payable concurrently up to the date of disembarkation of the family abroad.

38. While his family is resident with him he will receive marriage allowance as laid down in Schedules B (if not provided with quarters) or the "special allowance" as laid down in Schedules C, if applicable (if provided with quarters), together with provision allowance if not victualled. Lodging allowance will be paid only if the officer's duty should require him to obtain temporary lodging elsewhere. In the event of the officer being separated from his family by the grant to them of a home­ward passage in advance under Article 840, K.R. and A.I., Clause 7 (a), (i) or (ii), he will, if of appropriate rank, receive during the period of their homeward voyage the "special allowance" (Schedule C) which will continue up to the time of his own embarkation if he occupies an official residence. Otherwise he will receive for this latter period, if of appropriate rank, receive the "special allowance" as laid down in Schedules C, if applicable (if provided with quarters), together with lodging allowance if service quarters are not provided, Schedule B rates. Lodging allowance will not be payable. During his own passage he will receive Schedule A rates.

Note.—Officers who are in married quarters and who draw children's allowance exceptionally under paragraph 30 may also draw such allowances (taxable) during passage home.

39. Paragraphs 36 to 38 will in no circumstances be applicable to married officers serving in shore appointments abroad as defined in A.F.O. 1086/38 who—

(a) have themselves paid for family passages out during suspension of Government passages;
(b) have returned their families to United Kingdom or elsewhere as precautionary measure prior to (or after) commencement of hostilities;
(c) have had their families evacuated from their place of duty;
(d) cannot be granted free or assisted family passages owing to such passage being suspended.

Concurrent Payment of Lodging Allowance and Marriage Allowance

40. The rules in this order provide for payment of dual allowances (i.e. lodging allowance with marriage allowance) in the following circumstances:—

(a) To a married officer when his wife is (or in the case of a widower his children under the age of 16 are) residing in private accommodation at a place away from the officer's place of duty, and he is paying for private lodgings in which he resides because official quarters are not available—see paragraphs 29 (a) and 35.

Notes.—(i) Payment of dual allowances is continued during the period of a wife's visit to her husband if the visit, in the case of an officer in a shore appointment at home does not exceed three weeks, or in the case of an officer in a shore appointment abroad does not exceed three months—see paragraphs 29 (a) and 35.

(ii) The temporary absence of the wife from the private residence in which both she and her husband reside, for a period not exceeding three weeks at home or three months abroad, or because she is in hospital, gives no entitlement to the officer to claim lodging allowance in addition to marriage allowance—see paragraphs 28 and 35.
45. The above regulations apply in full to all Officers of classes affected on next promotion (including acting promotion) on or after 1st April, 1938, and to all officers entered or re-entered on or after 1st April, 1938. Promotion to Lieutenant-Commander's rank, to Senior Master, R.N., or to Headmaster, R.M., is to be regarded as promotion for this purpose. Chaplains are regarded as promoted when they are given an advance in relative rank on the scale laid down in Article 1478, K.R. & A.I. As indicated in paragraph 47, officers who were in the Service before 1st April, 1938, and have not been promoted since that date may, until their next promotion, opt out of the scheme as regards marriage allowance and cuts in pay, i.e., they may receive Scale A rates of pay but no marriage allowance.

46. Any officer not in receipt of marriage allowance who on promotion sustains a cut in full pay on transfer to the new scale of pay may mark time on his old rate of full pay until the new rate of pay is to his benefit.

47. Until their next promotion (including acting promotion) on or after 1st April 1938, married officers who entered the Service before that date will have the option on the following occasions of accepting marriage allowance conditions or of being treated under the conditions previously obtaining:

(i) On first becoming eligible for marriage allowance.
(ii) On each new appointment, including appointments to full pay whilst unemployed.
(iii) On discharge to leave on termination of an appointment.
(iv) On being granted full pay sick leave under Article 1554 (2), K.R. & A.I.
(v) When there is an alteration of the conditions of employment affecting the application of these regulations.

48. On ceasing to be eligible for Column A rates on promotion, substantive or acting, a "married officer" is himself responsible for making application for marriage allowance.

Application for Marriage Allowance

49. On becoming eligible for marriage allowance under these regulations an officer is required to make the following declaration of Form S.70:

Name and rank (BLOCK LETTERS) .................................. Ship, etc.

With reference to Admiralty Fleet Order 4392/43, paragraphs 47, 48 and 49, I desire:

*(i) To come under the Marriage Allowance Scheme on the ........................................... old and, in accordance with the A.F.O. quoted, I am entitled to the revised rates.
*(ii) To remain outside the Marriage Allowance Scheme.
*(iii) To receive the Warrant Officers' special rate of pay.

Note.—Unless option (ii) is selected by officers eligible to do so, *vide* paragraph 47, the following further information should be supplied:

(iv) I declare that I was born on ............................................................

*(v) I declare that I was married on ......................................................... that my wife is still living, and that she is living with me or wholly maintained by me.

*(vi) I declare that I am a widower.

(vii) I declare that I am eligible under paragraphs 7 and 8 of A.F.O. quoted for allowances for children in respect of the following, who are maintained by me:

<table>
<thead>
<tr>
<th>Full Names</th>
<th>Relationship</th>
<th>Date of Birth</th>
<th>Income Tax Relief</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Notes. (1) Claim can only be made hereon in respect of children over the age of 16 if they are receiving full-time instruction at an educational establishment, or full-time training for a trade, profession or vocation, within the meaning of Section IID of the Income Tax Circular (A.F.O. 6462/42) or corresponding subsequent circulars.

In such cases the following additional information should be supplied:

(a) Name and address of establishment, etc.
(b) Details of conditions of training, e.g., period, profession.

(2) Claim for children aged 18 and below the age of 21, who are physically or mentally infirm and incapable of earning their own living, should be forwarded for consideration as directed in paragraph 5 (iii).

By (vii) I declare that

*(a) my wife is resident with me.
*(b) my wife is not resident with me.
*(c) I am provided with *married quarters* or otherwise.
*(d) I am not provided with quarters.

(ix) I declare that I will report any changes in the above particulars immediately they arise.

Signature..........................................

Date...........................................

* Cross out conditions which do not apply.

Note.—Pending reprint of form S.70, existing forms should be amended as necessary in accordance with the above by the Accountant Officer before completion by the officer.

50. An officer claiming marriage allowance is required to produce his marriage certificate except in the case of an officer promoted from the Lower Deck or a Warrant Officer, who will not be required to produce his marriage certificate if marriage allowance was in course of payment prior to his promotion. For children in respect of whom children's allowance is claimed, full birth certificates or official copies thereof are required, except in the case of an officer promoted from the Lower Deck or a Warrant Officer in respect of those children for whom marriage allowance was in course of payment prior to the officer's promotion.

51. If available, marriage certificates and children's birth certificates should be attached to the declaration. If not available at the time the declaration is made, arrangements should be made by the officer concerned, as soon as possible afterwards, for their transmission direct to the Director of Navy Accounts (Branch 4), Admiralty, for notation and return in due course. If the officer does not desire the certificates to be sent to the Admiralty, a complete copy, certified as correct by the Accountant Officer, will be accepted in lieu. Delay in forwarding certificates may entail the suspension of marriage allowance.
52. The application for marriage allowance and/or children's allowance is to be furnished by the officer to the Accountant Officer of the ship in which he is borne for pay within one month of the date on which the officer becomes eligible for these allowances. Applications on Form S.70 are to be forwarded by officers to their Accountant Officer at the earliest possible date, and should not be kept back because certificates are not immediately available. If such application is delayed through circumstances within the officer's control, payment will be allowed as from the date of application only. On receipt of the application for marriage allowance and/or children's allowance the Accountant Officer will effect the necessary adjustments of pay in the ledger, irrespective of whether marriage and birth certificates have been furnished, and forward the application (and certificates, if any) to the Director of Navy Accounts (Branch 4).

53. All changes in family circumstances affecting the issue of marriage allowance are to be reported by the officer in writing immediately such changes become effective, e.g., attainment of qualifying age for a higher rate of marriage allowance if receiving the old rates of marriage allowance, death of wife, divorce, re-marriage, and in the case of children, births or deaths, attainment of age 18 (with statement as to whether the children are receiving full-time education or training), cessation of full-time education or training of over-age children, promotion of children who are cadets to midshipmen, etc. If an officer ceases to live on normal domestic relations with his wife and contributes less than the amount of the relevant allowance or allowances to the family's upkeep, the fact must likewise be reported at once. Reports of changes should be forwarded in writing to the Accountant Officer of the ship or establishment on the books of which the officer is borne, for subsequent transmission to the Director of Navy Accounts (Branch 4).

54. The emoluments of an officer entitled to exercise the option given in paragraph 47 will in each new appointment continue to be governed by the option he exercised in his preceding appointment unless he elects to vary the choice previously made. In that event he will be responsible for notifying the Accountant Officer of his new ship of his desire to change and must make a new declaration in paragraph 49 within one month of the commencing date of the new appointment. It will be effective from the date of that appointment. Marriage and birth certificates need not be produced if they have previously been inspected at the Admiralty.

Removal Allowance

55. The provisions for the grant of removal allowance to married officers embodied in paragraphs 23-26 of A.F.O. 403/39 are suspended as from 28th September, 1939.

Income Tax

56. Officer's marriage allowance and officer's children's allowance are now exempt from income tax with the following exceptions:

(a) That portion of marriage allowance payable in accordance with Appendix I, Schedule B (2), which is in excess of the marriage allowance to which the officer would be entitled under Schedule B (1).

(b) The "special allowance" payable in accordance with Appendix 2, Schedule B.

(c) the "special allowance" payable in accordance with Appendices 1 or 2, Schedule C.

(d) Children's allowance paid for the transitional period mentioned in paragraph 30.

(e) Special rate of pay granted to married Warrant Officers under A.F.O. 1003/32 instead of Warrant Officers' full pay and officers' marriage allowance, in regard to which—

(i) for tax chargeable for years 1942-43 and 1943-44 (see A.F.O. 4845/43):

(ii) for tax chargeable for year 1944-45 and onwards (irrespective of whether the tax is chargeable on current or prior year's emoluments) the taxable pay will be the special rate less 4s. a day wife's allowance and less children's allowance at the revised rates in Appendix 2 (for the first child 3s. a day) for the children in respect of whom children's allowance was in issue on the day preceding promotion to warrant rank.
The following officers in such circumstances will, however, receive a "special allowance" at the rates shown below, which will be subject to income tax (see paragraph 56 (c)):

<table>
<thead>
<tr>
<th>Commissioned Officers from Warrant Rank, R.N., and R.M., aged 30 years and over</th>
<th>£ per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Under 9 years' seniority</td>
<td>1s. 6d.</td>
</tr>
<tr>
<td>(ii) Of 9 years' seniority and over</td>
<td>1s. 8d.</td>
</tr>
</tbody>
</table>

These rates do not apply to R.M. Schoolmasters, but do apply to R.M. Headmasters in accordance with their seniority as Headmasters.

For the purpose of this scale, R.N. Schoolmasters will be treated as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Of 10 and under 13 years from entry</td>
<td>Under (i)</td>
</tr>
<tr>
<td>Of 13 and under 16 years from entry</td>
<td>Under (ii)</td>
</tr>
<tr>
<td>Of 16 and under 19 years from entry</td>
<td>Under (iii)</td>
</tr>
<tr>
<td>Of and over 19 years from entry</td>
<td>Under (iv)</td>
</tr>
</tbody>
</table>

For the purpose of this scale, R.N. Schoolmasters will be treated as follows:

<table>
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<th>Rate</th>
</tr>
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<tbody>
<tr>
<td>Of and over 19 years from entry</td>
<td>Under (iv)</td>
</tr>
</tbody>
</table>

APPENDIX 1—(continued)

(2) Married officers without children will receive the following rates of marriage allowance instead of those shown in Schedule B (1) above:

<table>
<thead>
<tr>
<th>Commissioned Officers from Warrant Rank, R.N., and R.M., aged 30 years and over</th>
<th>£ per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Under 3 years' seniority</td>
<td>4s. 6d.</td>
</tr>
<tr>
<td>(ii) Of 3 and under 6 years' seniority</td>
<td>4s. 8d.</td>
</tr>
<tr>
<td>(iii) Of 6 and under 9 years' seniority</td>
<td>4s. 10d.</td>
</tr>
<tr>
<td>(iv) Of 9 years' seniority and over</td>
<td>5s. 0d.</td>
</tr>
</tbody>
</table>

These rates do not apply to R.M. Schoolmasters, but do apply to R.M. Headmasters in accordance with their seniority as Headmasters.

For the purpose of this scale, R.N. Schoolmasters will be treated as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Of 10 and under 13 years from entry</td>
<td>Under (i)</td>
</tr>
<tr>
<td>Of 13 and under 16 years from entry</td>
<td>Under (ii)</td>
</tr>
<tr>
<td>Of 16 and under 19 years from entry</td>
<td>Under (iii)</td>
</tr>
<tr>
<td>Of and over 19 years from entry</td>
<td>Under (iv)</td>
</tr>
</tbody>
</table>

For the purpose of this scale, R.N. Schoolmasters will be treated as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Of and over 19 years from entry</td>
<td>Under (iv)</td>
</tr>
</tbody>
</table>

Note.—The "special allowance" is not payable to officers who continue to draw children's allowance under the rule in paragraph 30 of this Order.
### APPENDIX 1—(continued)

**Schedule D**—Widowers referred to in paragraph 42 will receive children’s allowances as follows (except when residing with their families in official quarters, when if of appropriate rank they will receive the “special allowance” as Schedule C).

1. Commissioned Officers aged 30 years and over and Commissioned Officers from Warrant Rank and Warrant Officers:

<table>
<thead>
<tr>
<th>Rank</th>
<th>1st Child</th>
<th>2nd Child</th>
<th>Each subsequent Child</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodore, 2nd Class</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Captain, R.N.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brigadier, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Colonel Commandant, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Colonel 2nd Commandant, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Colonel R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lieutenant-Colonel, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commander, R.N.</td>
<td>2s. 6d. a day</td>
<td>1s. 0d. a day</td>
<td>1s. 0d. a day</td>
</tr>
<tr>
<td>Lieutenant-Commander, R.N.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lieutenant, R.N.</td>
<td>1s. 6d. a day</td>
<td>1s. 0d. a day</td>
<td>1s. 0d. a day</td>
</tr>
<tr>
<td>Major, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Captain, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lieutenant, R.M.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lieutenant from Warrant Rank</td>
<td>1s. 6d. a day</td>
<td>1s. 0d. a day</td>
<td>1s. 0d. a day</td>
</tr>
<tr>
<td>Sub-Lieutenant, R.N.</td>
<td>1s. 6d. a day</td>
<td>1s. 0d. a day</td>
<td>1s. 0d. a day</td>
</tr>
<tr>
<td>2nd Lieutenant, R.M.</td>
<td>1s. 6d. a day</td>
<td>1s. 0d. a day</td>
<td>1s. 0d. a day</td>
</tr>
<tr>
<td>Commissioned Officer from Warrant Rank</td>
<td>1s. 6d. a day</td>
<td>1s. 0d. a day</td>
<td>1s. 0d. a day</td>
</tr>
<tr>
<td>Warrant Officer</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Commissioned, Subordinate and Probationary Officers under the age of 30:

- For one child: 1s. 6d. a day
- For two or more children: 2s. 6d. a day

### APPENDIX 2

Revised rates of marriage allowance payable (i) to married officers who became officers on or after 1st January, 1942, and (ii) to married officers who became officers before 1st January, 1942, and who have elected to receive these rates:

**Schedule A**—Married officers in sea appointments.

Married officers provided with single quarters.

Married officers provided with married quarters, whose wives are not resident with them.

Married officers drawing lodging allowance concurrently with marriage allowance.

Married officers on full pay leave or full pay sick leave.

A marriage allowance of 4s. 0d. a day.

**Children’s allowances:**

<table>
<thead>
<tr>
<th>Rank and relative rank of</th>
<th>For officers of the rank</th>
<th>For officers of the rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lieutenant, R.N.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Major, R.M., and above.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- For the 1st child: 2s. 6d. a day
- For the 2nd child: 1s. 6d. a day
- For the 3rd child: 1s. 0d. a day
- For each subsequent child: 1s. 0d. a day

* The increased rate of children’s allowance of 3s. 0d. a day for the first child is payable from 1st October, 1942, only, *vide* paragraph 22.

### APPENDIX 2—(continued)

**Schedule B**—Married officers in shore appointments and not provided with official quarters, but who reside with their wives.

(Married officers drawing lodging allowance concurrently with marriage allowance are not entitled to receive the rates of marriage allowance in this clause, but only those in Schedule A above, except as provided in paragraphs 33 (b), 34 and 38.)

A marriage allowance of 5s. 0d. a day.

**Children’s allowances:**

<table>
<thead>
<tr>
<th>Rank and relative rank of</th>
<th>For officers of the rank</th>
<th>For officers of the rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lt.-Commander, R.N.</td>
<td>Major, R.M., and above.</td>
<td>Captain, R.M., and below.*</td>
</tr>
<tr>
<td>Lieutenant, R.N.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- For the 1st child: 2s. 6d. a day
- For the 2nd child: 1s. 6d. a day
- For the 3rd child: 1s. 0d. a day
- For each subsequent child: 1s. 0d. a day

* The increased rate of children’s allowance of 3s. 0d. a day for the first child is payable from 1st October, 1942, only, *vide* paragraph 22.

The following married officers in the circumstances stated in Schedule B above will receive in addition to marriage allowance of 5s. a day, a “special allowance” at the following rates, which will be subject to income tax (see paragraph 56 (b)):

- Commodore, 2nd Class, Captain, R.N. (and relative ranks), Brigadier, Colonel Commandant, Colonel 2nd Commandant, Colonel and Lieut.-Colonel, R.M., without children.
- Commander and Lt.-Commander, R.N. (and relative ranks), Major and Captain, R.M., Lieutenant from Warrant Rank, R.N. and R.M., and Chaplains over 3 years’ seniority, without children.
- Commodore, 2nd Class, Captain, R.N. (and relative ranks), Brigadier, Colonel Commandant, Colonel 2nd Commandant, Colonel and Lieut.-Colonel, R.M., with only one child (payable in addition to children’s allowance). 5s. 6d. a day

**Schedule C**—Married officers in shore appointments and provided with official quarters where their wives reside are NOT eligible for marriage allowance or for children’s allowances except for the transitional period mentioned in paragraph 30 of this Order.

The following officers in such circumstances will, however, receive a “special allowance” at the rates shown below, which will be subject to income tax (see paragraph 56 (c)):

- Commodore, 2nd Class, Captain, R.N. (and relative ranks).
- Brigadier, Colonel Commandant, Colonel 2nd Commandant, Colonel and Lieut.-Colonel, R.M. 2s. 0d. a day
- Commander and Lieut.-Commander, R.N. (and relative ranks), Major and Captain, R.M., Lieutenant from Warrant Rank, R.N. and R.M., and Chaplains over 3 years’ seniority. 1s. 6d. a day

Commissioned Officers from Warrant Rank, R.N. and R.M.:

- (i) Under 9 years’ seniority: 1s. 6d. a day
- (ii) Of 9 years’ seniority and over: 1s. 8d. a day

These rates do not apply to R.M. Schoolmasters, but do apply to R.M. Headmasters, in accordance with their seniority as Headmasters.

For the purpose of this scale, R.M. Schoolmasters will be treated as follows:

- Of 10 years and under 19 years from entry: Under (i).
- Of and over 19 years from entry: Under (ii)

*Note.—The “special allowance” is not payable to officers who continue to draw children’s allowance under the rule in paragraph 30 of this Order.*
APPENDIX 2—(continued)

SCHEDULE D.—Widowers referred to in paragraph 42 will receive children's allowances as follows, except that when they are provided with official quarters where their families reside, they will be dealt with under Schedule C above—

For officers of the rank and relative rank of
Lt.-Commander, R.N.,
Major, R.M., and
above.

For the 1st child ... ... 2s. 6d. a day 3s. 6d. a day
For the 2nd child ... ... 1s. 6d. a day 1s. 6d. a day
For the 3rd child ... ... 1s. 6d. a day 1s. 6d. a day
For each subsequent child ... ... 1s. 6d. a day 1s. 6d. a day

* The increased rate of children's allowance of 3s. 6d. a day for the 1st child is payable from 1st October, 1942, only, vide paragraph 22.

APPENDIX 3

Marriage Allowance Accounting Instructions

1. On receipt of the declaration (Form S.70) referred to in paragraph 49, the Accountant Officer is to scrutinise it to satisfy himself that it has been properly completed, that the officer is eligible for marriage allowance and/or children's allowance, and that prima facie the claim is generally in order.

2. On the strength of the declaration he is then to calculate the total rate of marriage and/or children's allowances payable, and effect the necessary adjustments of pay on the ledger.

3. The declaration is to be endorsed to the effect that pay has been adjusted as necessary and forwarded to the Director of Navy Accounts (Branch 4), accompanied by such certificates as are available. It is not to be dealt with as an enclosure to the ledger.

4. The position of the officer should be noted in the "remarks" column of the ledger. Notations should take the following forms as appropriate:

- "ELECTS M.A. (O) OR M.A. (R)."
- "ELECTS OLD CONDITIONS IN LIEU OF M.A."
- "ELECTS W.O.'S. SPECIAL RATE IN LIEU OF M.A."
- "PERMANENTLY UNDER M.A. SCHEME (O) OR (R)."

5. The notation "Permanently under M.A. Scheme" should also be made:

(a) When an officer, who has exercised the option under paragraph 47, comes permanently under the scheme; and

(b) When any other officer (whether married or not) becomes eligible for the rates of pay in column B of the Appendix to the Navy List, irrespective of whether he is entitled to draw marriage allowance.

6. Marriage allowances are to be paid on the ledger concurrently with full pay and other allowances. They should be shown in the "Ranks" column of the ledger as follows, the total daily rate being shown in the appropriate column:

- Marriage allowance, old rates
  - M.A. (O)
  - M.A. (R)
- Marriage allowance, revised rates and special allowance
  - M.A. (O) S.A.
  - M.A. (R) S.A.

The total amount of marriage allowances credited should be shown in the "Miscellaneous Credits" column, items subject to income tax, vide paragraph 56, being shown separately.

Where the officer is serving on shore and is in occupation of official quarters, a note "Married Quarters" or "Single Quarters", as appropriate, should be made in the "Remarks" column.

7. The total rate at which marriage allowances have been payable in an appointment (with the appropriate notations—see (6) above), should, on transfer from that appointment, be shown on the pay documents, including those transmitted to the Director of Navy Accounts.

8. Marriage allowance in respect of officers borne and paid on ships' books are chargeable to Vote IF. The allowances for officers paid on the salary lists of civil and educational establishments are chargeable to the Establishment Vote.

9. Officers on shore abroad whose families are granted free passage (see paragraphs 37 and 38). The pay documents of an officer who is accompanied home by his family or whose family remains behind on the station for the time being, should bear a statement to that effect, with the date of sailing (in the former case) and any other relevant information in order that marriage allowances may be adjusted.

10. Warrant Officers. If any married Warrant Officer elects to receive a special rate of pay under paragraph 44, instead of the benefits of the Marriage Allowance Scheme, application is to be made to the Director of Navy Accounts (Branch 4).

11. The rate of marriage allowance inserted on Form S.70 forwarded on the occasion of an officer's marriage will be confirmed by the Director of Navy Accounts (Branch 4).

12. Accountant Officers are to report to the Director of Navy Accounts (Branch 4), particulars of instances in which officers are placed on a mark-time rate of pay in accordance with paragraph 46.

APPENDIX 4

PART I

The following is a list of Establishment appointments abroad which carry the privilege of free or assisted passages for wives and families of the holders, under Article 840, King's Regulations and Admiralty Instructions. Prior Admiralty approval should be sought whenever an officer desires this concession, and the application should contain full particulars of those for whom passage is required, sex and dates of birth of any children being given. Officers who are eligible to come under the Marriage Allowance Scheme, but who are not yet compulsorily included in the Scheme, should also report whether they elect to come under the Scheme during the particular appointment. If they so elect, they may receive free instead of assisted passages for their wives and families.

**GIBRALTAR**

1. Dockyard ... ... Admiral Superintendent.
   Commander of Yard, Deputy Superintendent, and
   King's Harbour Master.
   Assistant to Commander of Yard and King's Harbour
   Master and for Boom Defence.
   Chief Engineer.
   Medical Officer.

2. Torpedo Depot ... ... Engineer Officer.

3. Dockyard School ... ... Senior Master.

**MALTA**

1. Dockyard ... ... Admiral Superintendent.
   Captain of Dockyard, Deputy Superintendent, and
   King's Harbour Master.
   Master Rigger.
   Commissioned Boatswain or Boatswain for duty with
   Captain of Dockyard.
   Engineer Manager.
   Two First Assistants to Engineer Manager.
   One Second Assistant to Engineer Manager.

2. Torpedo Depot ... ... Engineer Officer.

Chaplain.
APPENDIX 4—continued.

3. Hospital ..., Surgeon Rear-Admiral.
   Surgeon Commander.
   Surgeon Lieutenant-Commander.
   Surgeon Lieutenant.
   Surgeon Lieutenant-Commander (D).
   Surgeon Lieutenant-Commander (D).
   Paymaster Commander.
   Commissioned or Warrant Wardmaster.

4. Dockyard School ..., Headmaster.
   Three Schoolmasters.

STOMONSTOWN AND CAPE OF GOOD HOPE

1. Dockyard ..., Boatswain of Yard.
   Chief Engineer.
   Chaplain.

2. Hospital ..., Medical Officer-in-Charge.
   Surgeon Lieutenant-Commander or Surgeon Lieutenant.
   Surgeon Lieutenant-Commander (D) or Surgeon Lieutenant (D).
   Commissioned or Warrant Wardmaster.

ABADAN

Oil Fuel Depot ..., Assistant to Admiralty Fuel Inspecting Officer.

COLOMBO

Torpedo Depot ..., Engineer Officer.
   Engineer Officer for duty at Colombo, Trincomalee and Fuggetts Wharf.

SINGAPORE

Dockyard ..., Three Medical Officers.
   Chief Engineer.
   First Assistant to Chief Engineer.
   Assistant to Chief Engineer for charge of Gun Mountings.
   Master Rigger.

HONG KONG

1. Dockyard ..., Commodore in Charge.
   Commander (Acting as Master Attendant).
   Chief Engineer.
   First Assistant to Chief Engineer.
   Assistant to Chief Engineer for charge of Gun Mountings.
   Boatswain of Yard.
   Medical Officer.
   Chaplain.

2. Torpedo Depot ..., Engineer Officer.

3. Hospital ..., Medical Officer-in-Charge.
   Three Surgeon Lieutenant-Commanders or Surgeon Lieutenants.
   Surgeon Commander (D).
   Commissioned or Warrant Wardmaster.

BERMUDA

1. Dockyard ..., Captain in Charge.
   Lieutenant-Commander as Master Attendant and King's Harbour Master and for Chronometer Depot.
   Chief Engineer.
   Lieutenant or Commissioned Gunner.
   Assistant to Master Attendant.
   Medical Officer.
   Chaplain.

2. Hospital ..., Medical Officer-in-Charge.
   Surgeon Lieutenant-Commander or Surgeon Lieutenant.
   Surgeon Lieutenant-Commander (D) or Surgeon Lieutenant (D).
   Commissioned or Warrant Wardmaster.

3. Dockyard School ..., Senior Master.
   Schoolmaster.

PART II

The following is a list of appointments other than Establishment appointments which also carry the privilege of free or assisted passages for wives and families under Article 839, King's Regulations and Admiralty Instructions. Prior Admiralty approval should be sought whenever an officer desires this concession, and the application should contain full particulars of those for whom passage is required, sex and dates of birth of any children being given. Officers who are eligible to come under the Marriage Allowance Scheme, but who are not yet compulsorily included in the Scheme should also report whether they elect to come under the Scheme during the particular appointment. If they so elect, they may receive free instead of assisted passages for their wives and families.

This list contains only those appointments in respect of which the above-mentioned privilege has actually been sanctioned, and does not preclude its extension to officers holding other appointments abroad of a similar nature, i.e., for a term of years for service on shore and not for fleet or harbour duties.

The fact of officers serving abroad being accommodated or carrying out their duties in a hulk does not in itself debar them from being granted the privilege, provided that the appointments are in all other respects analogous to purely shore appointments, and are for a definite term of years, and that the officers are not liable to go to sea. Any applications for the grant of the privilege from officers holding appointments of this nature should be accompanied by full particulars of the conditions of appointment in these respects.

Gibraltar ..., Staff of Senior Naval Officer.
   Staff of Wireless Stations.
   Assistant to Port W/T Officer and for survey of W/T Stores.
   Staff of Signal Stations.
   Coding Staff.
   Assistant King's Harbour Master.
   Paymaster Commander H.M.S. "Cormorant."
   Paymaster Commander H.M.S. "Cormorant."
   Commissioned Gunner or Gunner for H.M.S. "Cormorant."
   Commissioned Gunner or Gunner for Instructional Duties, H.M.S. "Cormorant."
   Commissioned Gunner or Gunner for Instructional duties, H.M.S. "Cormorant."
   Commissioned Gunner or Gunner for Instructional duties, H.M.S. "Cormorant."
   Commissioned Gunner or Gunner for Instructional duties, H.M.S. "Cormorant."
   Commissioned Gunner or Gunner for Instructional duties, H.M.S. "Cormorant."
   Liaison Medical Officer with the Assistant Director of Medical Services, Military Hospital, and Senior Naval Medical Officer.
   Mail Officer.

Malta ..., Staff of Senior Naval Officer.
   Coding Staff.
   Officer of Change of Rifle Range.
   Mail Officer.
   Officer for R.M. Clothing Depot.
   Staff of Wireless Stations.
   Staff of Signal Stations.
   Staff of Fleet Education Centre.
   Assistant King's Harbour Master.
   Superintendent of Chart and Chronometer Depot.
APPENDIX 4—continued.

Malta—contd.

Lieutenant-Commander or Lieutenant for general duty with Captain, H.M. Dockyard.

Lieutenant-Commander or Lieutenant, H.M.S. “St. Angelo,” as Naval Liaison Officer, Port Said.

Lieutenant-Commander, H.M.S. “St. Angelo,” for P.D. duties.

Paymaster Lieutenant-Commander, H.M.S. “St. Angelo,” as assistant to Naval Liaison Officer, Port Said.

Engineer Officer, H.M.S. “St. Angelo,” and for duty with Captain, H.M. Dockyard.

Commissioned or Warrant Engineer as Assistant to Engineer Officer, H.M.S. “St. Angelo,” and for duty with Captain, H.M. Dockyard.

Assistant to Port W/T Officer and for duty at Castille W/T Station.

Assistant to Port W/T Officer and for W/T and ship fitting duties.

Naval Health Officer, Mediterranean Station.

Second Medical Officer, H.M. Dockyard.

Instructor of Small Arms.

Commanding Officer of R.M. Detachment.

Captain or Lieutenant, R.M., for duty with R.M. Detachment.

Chaplain to Presbyterians, Baptists, Congregationalists and Methodists.

Commissioned Boatswain or Boatswain for Fleet Target Service.

Barrack Master, Fort St. Angelo.

Commanding Officer, H.M.S. “St. Angelo.”

Executive Officer, H.M.S. “St. Angelo.”

Lieutenant-Commander or Lieutenant, H.M.S. “St. Angelo.”

Commissioned Gunner or Gunner, H.M.S. “St. Angelo.”

Three Commissioned Officers from Warrant Rank or Warrant Officers (Gunners and/or Boatswains) for Instructional Duties, H.M.S. “St. Angelo.”

Surgeon Commander, H.M.S. “St. Angelo.”

Lieutenant-Commander or Lieutenant and Commissioned Signal Boatswain or Signal Boatswain for Signal Training Centre.

Paymaster Commander, H.M.S. “St. Angelo.”

Two Paymaster Lieutenant-Commanders or Paymaster Lieutenants, H.M.S. “St. Angelo.”

Paymaster Captain or Paymaster Commander, H.M.S. “St. Angelo.”

Paymaster Commander, H.M.S. “St. Angelo.”

Two Paymaster-Lieutenant-Commanders or Paymaster-Lieutenants, H.M.S. “St. Angelo.”

Two Commissioned or Warrant Writers, H.M.S. “St. Angelo.”

Two Commissioned or Warrant Supply Officers, H.M.S. “St. Angelo.”

Staff Officer (Intelligence).

Assistant Staff Officer (Intelligence).

Staff Officer (Operations).

Commander-in-Charge of Boom Defences.

Lieutenant for Boom Depot.

Aden—Wireless Station Staff.

Simonstown and Cape of Good Hope.

APPENDIX 4—continued.

Captain in Charge.

Paymaster Lieutenant-Commander or Paymaster-Lieutenant for duty with Captain in Charge.

Commander (N) of Dockyard and Chart and Chronometer Depot.

Paymaster Commander or Paymaster Lieutenant-Commander, H.M.S. “Afrikander.”

Staff Officer (Intelligence).

Ceylon—Paymaster Commander or Paymaster-Lieutenant for duty with Captain in Charge.

Secretary to Captain in Charge and Secretariat.

Colombo—Naval Accountant Officer.

Staff Officer (Intelligence).

Surgeon Lieutenant-Commander (D) or Surgeon-Lieutenant (D), Lieutenant for Boom Depot.

Matara—Wireless Station Staff.

Shanghai—Resident Naval Officer.

Paymaster Lieutenant-Commander or Paymaster-Lieutenant (Assistant to Resident Naval Officer).

Engineer Officer for duty with Yangtse Gunboats.

Staff Officer (Intelligence).

Assistant to Staff Officer (Intelligence).

Trincomalee—One Medical Officer.

Lieutenant for Boom Defences.

Freetown—Staff Officer (Intelligence) and R.N.O.

Lieutenant for Boom Depot.

Singapore—Commodore-in-Charge.

Secretary to Commodore in Charge and Secretariat.

Commander (N) and as King’s Harbour Master.

Commander (Retd.) or Lieutenant-Commander (T) on staff of Commodore for underwater defences.

Gunner (T) or Commissioned Gunner (T) for underwater defences.

Wireless and Signal Station Staffs.

Assistant to Port W/T Officer and for survey of W/T Stores.

Staff Officer (Intelligence).

Staff Officer (Operations).

Commander-in-Charge of Boom Defences.

Two Lieutenants for Boom Depot.

Hong Kong—Commodore’s Staff.

Secretary to Commodore and Secretariat.

Paymaster Lieutenant-Commander or Paymaster-Lieutenant, H.M.S. “Tamar.”

Lieutenant-Commander or Lieutenant, H.M.S. “Tamar.”

Lieutenant-Commander or Lieutenant, H.M.S. “Tamar,” as Anti-Piracy Officer and in charge D.S.E.A. Tank, Hong Kong.

Officer-in-Charge, P.O.s’ Disciplinary Course, Kowloon.

Commander (Retd.) or Lieutenant-Commander (T) on Staff of Commodore for underwater defences.

Two Gunners (T) or Commissioned Gunners (T) for underwater defences.

Paymaster Commander, H.M.S. “Tamar.”

Paymaster Lieutenant-Commander or Paymaster Lieutenants, H.M.S. “Tamar.”
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APPENDIX 4—continued.

Hong Kong—contd.

Medical Officer, H.M.S. "Tamar" (Ophthalmic Specialist).

Additional Medical Officer, H.M.S. "Tamar," for Ship's duties and duties of Dockyard.

Lieutenant, Commissioned Gunner (T) or Gunner (T), for Mine-sweeping or other duties.

Commissioned Gunner or Gunner, H.M.S. "Tamar."

Paymaster Commander, H.M.S. "Tamar II."

Paymaster-Lieutenant-Commander or Paymaster-Lieutenant, H.M.S. "Tamar II."

Warrant Engineer (Assistant to Fleet Engineer Officer).

Signal Boatswain, H.M.S. "Tamar" (for instruction of V/S and W/T ratings).

Warrant Writer, H.M.S. "Tamar II."

Warrant Supply Officer, H.M.S. "Tamar II."

Commanding Officer of R.M. Detachment.

Engineer Officer for Charge of Stores and Fleet duties.

Commissioned or Warrant Telegraphist for Survey of W/T Stores and general W/T duties.

Two Commissioned Boatswains or Boatswains, H.M.S. "Tamar."

Mail Officer.

Wireless Station Staff.

Commissioned or Warrant Shipwright, H.M. Dockyard.

Assistant Commander of Dockyard and Superintendent of Chart and Chronometer Depot.

Instructor of Small Arms.

Staff Officer (Operations).

Staff Officer (Intelligence).

Commander-in-Charge of Boom Defences.

Lieutenant for Boom Depot.

Hankow ... ... ... Accountant Officer, Yangtse Flotilla.

Assistant to Accountant Officer, Yangtse Flotilla.

Wei-hai-Wei ... ... ... Medical Officer-in-Charge.

Bermuda ... ... ... Assistant to Captain in Charge and Executive Officer, R.N. Barracks.

Paymaster-Lieutenant-Commander or Paymaster-Lieutenant for duty with Captain in Charge and as Fleet Distributing Officer.

Wireless Station Staff.

Commissioned Gunner or Gunner for charge of Rifle Range.

Warrant Engineer, H.M.S. "Malabar" (Assistant to Fleet Engineer Officer).

Paymaster-Lieutenant-Commander or Paymaster-Lieutenant, R.N. Barracks.

Jamaica ... ... ... Staff Officer (Intelligence).

St. Helena ... ... ... Officer Commanding H.M. Troops.

Note.—The grant of the privilege for appointments marked † is dependent on the officer forthwith agreeing to remain for the maximum period of 12 years, and these two appointments are exempted from the general rule limiting the grant of assisted passages for wives and families to the holders of prescribed appointments which are of not less than two years' duration.

General

1. Any officer who is included in the Marriage Allowance Scheme while holding any appointment included in this Order will be eligible for free outward and homeward passages for his family as defined in Article 840, King's Regulations and Admiralty Instructions. In such cases, however, the period of deferment of such passages given in Clause 6 of that Article is limited to six months.

2. Claims preferred by officers holding the appointments mentioned in this Order in respect of the passage, etc., expenses of their families should be submitted to the Admiralty prior to settlement.

3. Attention is drawn to the fact that where the outward or homeward passages of the families of Naval and Marine officers are deferred under the provisions of Article 840, Clause 6, King's Regulations and Admiralty Instructions (excluding the free outward passage which may be deferred up to six months under the Marriage Allowance Scheme), or homeward passages in advance are approved under Clause 7(a) (ii) of that Article, the increased cost thereby arising chargeable to the officer may be considerable. Where the normal opportunity of passage would have been by transport, deferment, or such passages homeward in advance, may result in the officer having to pay the whole cost of the family's passage.

Among other causes there is in some cases loss of family rebate which is allowed by certain steamship companies and which depends on a certain number of the family travelling together.

4. An estimate of any increased cost involved may, if desired, be obtained on application to the Director of Navy Accounts, Admiralty. Any such applications should be accompanied by a list of the persons for whom passage is required, showing the dates of birth and the sex of any children; also the probable date of the passages. Every effort will be made to ensure that the estimate furnished shall be as accurate as possible, but no charge to public funds will be admitted on the ground that the actual extra expense has exceeded the estimate.

5. Under regulations made by H.M. Government, it is not permissible for persons resident in the sterling area (see definition in paragraph 7 below) to remit funds to any country outside that area for the purpose of maintaining wives or dependents who may transfer their residence to such areas during the war, where, more particularly in dollar currency countries, the stringency of the exchange position renders it imperative in the national interest for all possible steps to be taken to conserve sterling assets and their value; similarly the remission of funds to persons residing in enemy or enemy-occupied territory is prohibited.

6. In conformity with these rules, Marriage Allowance and Allotment cannot be remitted to enemy or enemy-occupied territory, nor may they be transferred to places outside the sterling area (e.g. to Canada or the United States of America); and where a person in respect of whom Marriage Allowance would normally be payable is residing in enemy or enemy-occupied territory, or transfer their residence to such areas during the war, where, more particularly in dollar currency countries, the stringency of the exchange position renders it imperative in the national interest for all possible steps to be taken to conserve sterling assets and their value; similarly the remission of funds to persons residing in enemy or enemy-occupied territory is prohibited.

7. Exceptionally, however, Marriage Allowance may be continued, subject to the usual conditions as to age, etc., in respect of children of Naval personnel who are evacuated to a country outside the sterling area if the evacuation has been arranged under a Government scheme which requires the parents to make a continuous contribution towards the cost of the children's maintenance; the allowance in such cases will be the ordinary scale rate or the amount of the contribution required for the parents under the Government scheme, whichever is the less. The allowance will in such cases be payable in the usual way, i.e. (i) in the case of an officer it will be credited to his account, and (ii) in the case of a rating it will be payable to the usual recipient, if still in this country; where this is not so, it will be credited to the rating's account or otherwise disbursed, as may be appropriate.

8. Except in so far as enemy-occupied territory is concerned, this order does not apply to cases where personnel are recruited abroad under normal British conditions of pay and allowances and no change is involved in the normal place of residence of their families. Moreover, where an officer or man has, with specific Admiralty authority, been regarded as eligible for Marriage Allowance which would be strictly inadmissible under the provisions of this order, the allowance will be continued so long as there is no change in the circumstances in which Admiralty approval for the arrangement was given. With these exceptions, however, it will
APPENDIX 4—continued.

be necessary to apply the provisions of the order to all cases where families transferred from a sterling to a non-sterling area subsequent to the 5th July, 1940, and officers and men will be held responsible for at once reporting the facts through their Commanding Officer to the Director of Navy Accounts (or Commandant of the appropriate Royal Marine Division) where Marriage Allowance has continued to be paid in respect of such families in circumstances which would preclude the issue under the terms of this order.

9. The reports to be rendered in accordance with the foregoing paragraph should give the following particulars:—

(i) Names and relationships of members of family with the dates of birth of children;

(ii) Country of residence and date of arrival there;

(iii) Whether children are evacuated under a Government scheme requiring the parent to make a continuous contribution towards the cost of maintenance; and if so, the size of the contribution.

These reports should be forwarded through the Accountant Officer of the ship or establishment in which the officer or man is borne for pay in order that details may be given of any stoppage or adjustment of Marriage Allowance made in consequence of this order, irrespective of whether a claim for “special separation grant” (see A.F.O. 1048/41) is made or not. Similar reports should be rendered in any future case that may arise.

10. Cases where certain members only of an officer’s or rating’s family have transferred from a country within to a country without the sterling area should be represented individually to the Admiralty. In such cases, pending Admiralty decision, Marriage or Children’s Allowances may continue to be credited in respect of members of the family remaining within the sterling area, with the proviso that Marriage and Children’s Allowances are not issuable concurrently with a “special separation grant”.

11. The “Sterling area” mentioned in this order is defined as follows:—The United Kingdom and any part of His Majesty’s Dominions outside the United Kingdom (except Canada, Newfoundland and Hong Kong); any territory in respect of which a mandate on behalf of the League of Nations has been accepted by His Majesty and is being exercised by His Majesty’s Government in the United Kingdom or in any Dominion; any British Protectorate or Protected State, Egypt, the Anglo-Egyptian Sudan and Iraq.

12. A special war-time scheme has been approved to meet the position of officers and men who, owing to the restrictions notified in this order, are unable to make remittances through normal channels for the current support of families resident in enemy or enemy-occupied territory or elsewhere outside the sterling area, and details of this scheme are published concurrently.
