

FACT SHEET

Navy Long Service Leave Management



*Aligning management of long service leave on transition.
Providing consistency in approvals and both flexibility and
certainty on transition.*

WORKFORCE FEEDBACK

- Our people want to see more consistency and flexibility in Career Management
- Consistency across the Navy in application
- Alignment with the other two Services
- Simplifying processing of LSL applications on transition

ACTIVITY TIMELINES- MILESTONES

- Tasks Allocated: 01 Jul 22
- Activity implemented: 17 Oct 22

ACTIVITY OUTLINES- KEY ACTIONS

- Action 1: Stakeholder Process/Policy review **Action: DNCPS**
- Action 2: Update to process and policy. **Action: DNCPS**
- Action 3: Promulgate and implement. **Action: DNCPS, CM-N and Commands**

MEASURES – BENEFITS REALISATION

- Alignment of policy with other two Services
- Improved engagement and communication, more certainty
- Allows members greater flexibility when transitioning SERCAT
- Simplified internal process reducing decision timeframes
- Exercise flexibility in the use of LSL with shorter periods able to be taken during service
- Improved transparency of the approval process via Workflow Charts
- Addressed Stakeholder involvement and outlined input requirements when making recommendations
- Clear process for LSL decisions on transition
- Updated Navy Separations Website to clearly articulate LSL requirements on transition

ADDITIONAL FUTURE ACTIVITIES

Further review to assess effectiveness of these changes with view to apply lessons learned to future improvements, ongoing review and improvements to be implemented as BAU. **Action: DNCPS**

LAUNCHING

Oct 2022

WHO

All Workgroups

YOU GET

Clear and Timely
decision on transition

YOU GIVE

Meaningful
engagement with
Divisional and CM
Staff