

ROYAL AUSTRALIAN NAVY BAND

SUPPORT REQUEST 2020



The Royal Australian Navy has full-time bands in Sydney and Melbourne, and reserve bands in Brisbane, Hobart, Adelaide and Perth. The RAN Band provides music support for military ceremonies and parades, commemorative services, and community engagement events such as school concerts and music festivals.

Event Details

Name of event* (*required)

Date of event*

Venue address*

Event Start*

Finish

Performance Group*

Event description*/supporting comments

Requestor details

Service

Rank

First name*

Surname*

Email*

Phone

ADF Unit/Organisation*

Date*

I have read and agree with the Terms and Conditions (see page 2).

Form Submission:

Save the completed form to your device and then attach and email to navy.band@defence.gov.au. Upon successful submission, you will receive an email receipt.

For Office Use Only

OIC/Bandmaster use only

Amplifying Comments

Approx Cost

Next Step - Submit to ADMUS - N

ADMUS-N use only

Amplifying Comments

Next Step - Submit to DMUS - N

DMUS-N use only

Signature

Final Step - Archive file

Terms and Conditions

Requests for Band Support

Annual bids for band support are sought by signal in March for the following year (July-June). Requests may be submitted at any time as events become known, using this form. If band support can be provided, any financial liabilities such as travel and accommodation may lie with the requester.

Director of Music–Navy is the final authority for all RAN Band tasking. The RAN Band is prohibited from supporting any event that is affiliated with a political or denomination-specific religious organisation, is of a partisan or controversial nature, or is in support of a commercial or private entity unless approved under the provisions of DACC, Category 4.

For Non-ADF Requesters

1. Service commitments (tasks to be performed on behalf of the Commonwealth or State Governments or the Australian Defence Force) take precedence over all others. In the event of a Service commitment arising that coincides with a previously accepted non- Service task, it may be necessary to cancel the latter at short notice.
2. The organiser must release and indemnify the Commonwealth, its officers, employees or agents from and against all claims actions, proceedings, demands, costs and expenses whatsoever and howsoever arising relating to any loss, damage or injury (including death) to any person (including Commonwealth officers and employees) or property (including Commonwealth equipment and stores) caused by or arising out of the provision of the assistance, whether or not such loss, damage or injury (including death) was caused by, or arose out of any act or omission by the Commonwealth, its officers , employees or agents.
3. In most circumstances, an admission charge to a performance by a Navy Band is not permitted without prior approval. If an APRA licence fee is payable, the organiser/sponsor must make arrangements for the payment of this fee.
4. The Music Director or Bandmaster retains absolute production authority for all performances.
5. In the event of the Royal Australian Navy Band being required to march in a street procession, it shall lead the parade.
6. Performances and rehearsals shall not be recorded in any manner except for the purpose of media reporting.
7. Musicians will be provided with suitable refreshments. If the band is engaged over a meal period, a meal is required to be provided for the members.
8. The organiser/sponsor may be required to pay for all meal and accommodation costs.
9. For outdoor performances, adequate protection from the elements shall be provided.
10. During inclement weather, musicians will not perform where there is any possibility of rain damage to instruments and/or music, or where the possibility exists that they may become wet and have to travel long distances in damp uniforms. Any performance in inclement weather is at the absolute discretion of the Music Director or Bandmaster.
11. Defence Force Policy requires a smoke-free working environment for all service personnel.
12. Any media or otherwise published acknowledgments which recognise sponsors or contributors, must include the RAN logo and prominent mention of the RAN Band used, for example, Royal Australian Navy Band Queensland. For more details contact the National Public Relations Manager at navy.band@defence.gov.au